OHIO ELECTRONIC POLLBOOK REQUIREMENTS MATRIX

FOR USE BY THE BOARD OF VOTING MACHINE EXAMINERS' EXAMINATION OF ELECTRONIC POLLBOOKS SUBMITTED FOR APPROVAL AND CERTIFICATION IN OHIO ELECTIONS

EXAMINER'S NAME:	DATE:	DEVICE BEING EVALUATED:		
		SIGNATURE:_____		

CRITERIA	ACCEPTABLE OR "YES"	UNACCEPTABLE OR "NO"	COVERED IN TEST REPORT	QUESTIONS / COMMENTS
System Requirements:				
E-pollbook has been tested by an independent testing authority recognized by the National Institute of Standards and Technology (NIST) as meeting or exceeding the minimum requirements established for use in Ohio.				
Functionalities and Use of Electronic Pollbook – Training and Operating Procedures:				
Instruction manuals and training materials must be clearly-worded and provide detailed instructions that allow the precinct election officials to setup, use, and shutdown the e-pollbook.				
Manufacturer must provide training materials in a format suitable for use in a polling locations, such as a "how to" guide.				
Manufacturer must include instructions for fail-safe data recovery procedures for information stored in the e-pollbook.				
E-pollbook must require the coordinated action of two precinct election officials to start and close the e-pollbook.				
The procedure for setup, use, and shutdown at the polling location must be reasonably simple for precinct election officials to learn, understand, and perform.				

Criteria	Acceptable or "Yes"	Unacceptable or "No"	Covered In EAC Test Report	Questions / Comments
Display and discuss all manuals, including precinct election official instructional manuals.				
E-pollbook must enable precinct election officials to verify that the e-pollbook: • has been setup correctly; • is working correctly so as to verify the eligibility of a voter; • is recording correctly that a voter has voted; and • has been correctly shutdown.				
E-pollbook must allow precinct election officials to check-in a voter by scanning the barcode on the back of the voter's Ohio driver's license or state identification card or by entering manually the voter's information.				
E-pollbook must notify the precinct election officials whether the voter is in the correct precinct and polling location or the incorrect precinct and polling location. If the voter is in the incorrect precinct and polling location, the e-pollbook must be able to generate a locally-configurable notice containing the name and location of the voter's precinct that may be given to the voter.				
E-pollbook must be capable of generating a locally-configurable "authority to vote" notice or transmittal slip that displays the voter's party (if relevant), voting jurisdiction(s), and/or districts and/or ballot style, including a ballot style for a 17-year-old voter.				

Criteria	Acceptable or "Yes"	Unacceptable or "No"	Covered In EAC Test Report	Questions / Comments
E-pollbook must be capable of generating a locally-configurable report to be exported at least 3 times per Election Day (i.e., 6:30 a.m., 11:00 a.m., and 4:00 p.m.) that lists all registered voters for that precinct and/or polling location and indicates which registered voters have cast a ballot (including an absent voter's ballot prior to Election Day) as of the date and time the report is exported.				
Requirements for Procurement of Electronic Pollbook:				
E-pollbook delivery includes end user documentation, system-level documentation, and a clear model of the system's architecture.				
Vendor/manufacture must provide detailed information on system consumables and make a declaration of its supply chain.				
Source code and related documents, together with any periodic updates as they become known of available, but not including variable codes created for specific elections or date from the county's voter registration system, must be placed in escrow with an independent escrow agent.				
All repair and maintenance policies will be provided to any county purchasing the e-pollbook.				
Vendor/manufacturer must provide references, including customer lists, and disclose known anomalies in prior implementations (and their resolution).				